

Stop writing checks! Enroll in Direct Payment today!

Required Financial Information:

To ensure the correct account number is used for this electronic payment and to obtain the ABA/routing number, PLEASE CONTACT YOUR FINANCIAL INSTITUTION.

Financial Institution _____ ABA/routing # _____
Account # _____ Savings or Checking Account (please circle one)
Email Address _____ Phone _____
Would you like your water bills emailed to you? Y or N (please circle one)
Service Address _____

I authorize **City of Trenton** to deduct my payment(s) from the checking or savings account listed above. I understand that I control my payments and if at any time I decide to discontinue this payment service, I will notify **City of Trenton**. I also understand that all information provided will remain confidential.

Signature _____ Date _____
(This form cannot be completed without your signature)

WATER & SEWER SERVICE AND BILLING INQUIRIES

For questions about billing/usage or to request a Final Bill, call 734.675.6510 M-F 8:30 am to 5:00 pm
For questions about meter repairs or to turn off/on water, call 734.675.8470 M-F 8:00 am to 4:30 pm
For after hour emergencies, call the police department 734.676.3737 after 4:30 pm and weekends

PAYMENT METHODS

By Mail: City of Trenton
2800 Third St.
Trenton, MI 48183

In Person: City Hall, 2800 Third St., Trenton MI 48183
Treasurer's Office Window – Entire bill required for payment and receipt
PAYMENT TYPES ACCEPTED: CASH, CHECKS, MONEY ORDERS & CREDIT CARDS (3% fee)

Drop Box: City Hall, 2800 Third St., Trenton, MI 48183
Located in the driveway on the driver's side of the vehicle
PAYMENT TYPES ACCEPTED: CHECKS & MONEY ORDERS ONLY (NO CASH)
Payments received at 4:00 pm will be posted the following business day

Direct Pay: Sign up for Direct Pay and have the amount due automatically deducted from your account. No checks to write, no postage fees and no late fees. Notice of payment and date of withdrawal will be mailed or emailed quarterly. Simply complete the top portion of this page and return to us.

Credit/Debit: By phone 866-739-0473
Phone/Online Online – www.trentonmi.org
PAYMENT TYPES ACCEPTED: CREDIT/DEBIT CARDS (3% of bill) & E-CHECKS (\$3.00 fee)
(For this option, 3rd party charges to apply. Point & Pay is our 3rd party provider.)

PENALTIES & FEES

FAILURE TO PAY ACCOUNT IN FULL BY THE DUE DATE WILL RESULT IN A LATE CHARGE OF 10 % ON THE CURRENT BALANCE. Payments must be received in our office by the due date to be considered on time. Please allow for mail time when making your payment by mail.

Checks returned from the bank for any reason and/or payment method will be added back to the account with a \$35 penalty.

You will be notified of any outstanding balance from the year prior in March and have through mid April to pay in full. Any remaining balance is considered a lien on the property and will be transferred to your summer tax bill with a 40% penalty and a \$25 fee per our City charter. For rental properties, the owner is fully responsible to make sure payment is made.