



**Monday, June 15, 2020  
Regular Council Meeting**

**City of Trenton Regular Council Meeting at 7:00 P.M.**

## **A. Opening**

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**Subject                    1. PLEDGE OF ALLEGIANCE TO THE FLAG**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    A. Opening

Type                        Procedural

**Subject                    2. Call to Order**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    A. Opening

Type                        Procedural

**Subject                    3. Roll Call**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    A. Opening

Type                        Procedural

The Mayor will request the City Clerk to perform a Roll Call of the Mayor and Council Members for attendance. *In Roll Call votes the names of the members of the Council shall be called in alphabetical order, and the name to be called first shall be advanced on position alphabetically in each successive roll call.*

After the Pledge of Allegiance to the Flag, the Regular Meeting of the City Council of Trenton, Michigan, was called to order by Mayor Rzeppa, at 7:04 p.m. on the above date in the City Hall Council Chambers.

Present on roll call by City Clerk Debra Devitt: Councilpersons Timber Baun-Crooks, Richard Benedetti, Scott Cabauatan, William LeFevre, Wendy Pate, Nelson Perugi, and Mayor Steven Rzeppa.

Absent: None.

There being a quorum present, the Council was declared in session.

Other Officers Present: Alan Ackerman, City Attorney; Scott Church, City Administrator; John Dahlquist, City Assessor; Michael McCullough, City Treasurer; Karen Sall, City Controller; Theresa

Monthei, I.T. Director; Joann Gonyea, Parks and Recreation Director; Tim Beaker, Recreation Business Operations Manager; Dean Creech, Fire Chief; Steven Voss, Director of Police and Fire Services; and Todd Scheffler, Police Chief.

**Subject**                    **4. Minute Approval: June 1, 2020 Regular Meeting**

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    A. Opening

Type                         Action

Fiscal Impact              No

Budgeted                    No

Recommended Action    Motion to approve the minutes of the Regular Meeting of June 1, 2020.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to approve the minutes of the Regular Meeting of June 1, 2020.

Carried unanimously.

File Attachments  
[060120ccm.pdf \(71 KB\)](#)

## **B. Presentations and Proclamations**

**Subject**                    **1. None.**

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    B. Presentations and Proclamations

Type

## **C. Public Comment Regarding Items on Agenda**

**Subject**                    **1. None.**

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    C. Public Comment Regarding Items on Agenda

Type

Public is invited to speak to the Mayor and Council at this time regarding agenda items only. Speaking time is limited to five minutes.

## **D. Bid Openings**

**Subject**                    **1. None.**

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    D. Bid Openings

Type

## E. Petitions

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**Subject**                    **1. None.**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    E. Petitions

Type

## F. Appointments

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**Subject**                    **1. None.**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    F. Appointments

Type

## G. Authorities, City Commissions, Boards, Committees

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**Subject**                    **1. None.**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    G. Authorities, City Commissions, Boards, Committees

Type

## H. General

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**Subject**                    **1. 33rd District Court: Fines, Costs, Fees, May 2020**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    H. General

Type                        Action

Recommended Action    Move to receive and place on file the Fines, Costs, Fees, May 2020, submitted by the 33rd District Court, showing the City of Trenton owing \$21,651.25.

Moved by Councilman LeFevre, seconded by Councilwoman Baun-Crooks, to receive and place on file the Fines, Costs, Fees, May 2020, submitted by the 33rd District Court, showing the City of Trenton owing \$21,651.25.

Carried unanimously.

File Attachments  
[33rd District Court.Fines,Costs,Fees.May2020.pdf \(371 KB\)](#)

## I. Groups and Organizations

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**Subject**                    **1. Bill LeBar: Turn the Town Teal**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category I. Groups and Organizations

Type Action

Recommended Action Move to grant permission to the volunteers associated with "Turn the Towns Teal" a national campaign to create awareness of ovarian cancer, to tie ribbons in the City of Trenton, for the month of September.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Cabauatan, to grant permission to the volunteers associated with "Turn the Towns Teal" a national campaign to create awareness of ovarian cancer, to tie ribbons in the City of Trenton, for the month of September.

Carried unanimously.

File Attachments  
[Tie Michigan Teal Admin letter 2020.pdf \(459 KB\)](#)

**Subject 2. Trenton High School Volleyball Teams: Bottle/Can Drive Request**

Meeting Jun 15, 2020 - Regular Council Meeting

Category I. Groups and Organizations

Type Action

Recommended Action Move to grant the Trenton High School Volleyball Teams permission to conduct a bottle/can drive in the City of Trenton, distributing flyers on Thursday, June 25, 2020, and picking up the bottles/cans on Wednesday, July 8, 2020, under adult supervision and direction of the police department, pending Civic Commission approval.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Perugi, to grant the Trenton High School Volleyball Teams permission to conduct a bottle/can drive in the City of Trenton, distributing flyers on Thursday, June 25, 2020, and picking up the bottles/cans on Wednesday, July 8, 2020, under adult supervision and direction of the police department, pending Civic Commission approval.

Carried unanimously.

File Attachments  
[THS Volleyball Team Bottle.Can Drive Request.pdf \(279 KB\)](#)

## **J. Department Heads & Officials**

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**Subject 1. City Assessor: Sale of City of Trenton-owned property, parcel number 82-54-014-03-0288-303, Mario Ferrante**

Meeting Jun 15, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to concur with the recommendation of the City Assessor and approve the sale of city owned property, parcel number 54-014-03-0288-303, to Mario Ferrante, in the amount of \$2,500.00, and place property back on the city tax roll.

Moved by Councilman LeFevre, seconded by Councilman Perugi, to concur with the

recommendation of the City Assessor and approve the sale of city owned property, parcel number 54-014-03-0288-303, to Mario Ferrante, in the amount of \$2,500.00, and place property back on the city tax roll.

Carried unanimously.

File Attachments

[Assessor.Sale of City Owned Prop. 82.54.014.03.0288.303.Ferranti.pdf \(2,738 KB\)](#)

**Subject**                    **2. City Controller: City of Trenton Investment Policy**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    J. Department Heads & Officials

Type                        Action

Recommended Action    Move to approve the City of Trenton Investment Policy.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to approve the City of Trenton Investment Policy.

Carried unanimously.

File Attachments

[Controller.Investment Policy 2020.pdf \(296 KB\)](#)

[City Revised Investment Policy Aug 2006 changes in RED.pdf \(63 KB\)](#)

**Subject**                    **3. City Controller: Delinquent Accounts to be placed on the 2020 City Tax Roll**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    J. Department Heads & Officials

Type                        Action

Recommended Action    Move to concur with the recommendation of the City Controller and place the delinquent water and sewer accounts and the miscellaneous receivables on the 2020 City Tax Roll, in the amount of \$288,866.59.

Moved by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, to concur with the recommendation of the City Controller and place the delinquent water and sewer accounts and the miscellaneous receivables on the 2020 City Tax Roll, in the amount of \$288,866.59.

Carried unanimously.

File Attachments

[Controller.Delinquent Accounts to be placed on the 2020 City Tax Roll.pdf \(3,691 KB\)](#)

**Subject**                    **4. City Engineer: Request to Renew Building Department Services Agreement with the City of Gibraltar**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to concur with the recommendation of the City Engineer and approve the fourth addendum to extend the existing Intergovernmental Agreement between the City of Trenton and the City of Gibraltar for the City of Trenton Building Department to enforce the uniform building codes and receive and issue building permits for the City of Gibraltar residents, for an additional two (2) years, from July 1, 2020 through July 1, 2022, under the same terms and conditions.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Cabauatan, to concur with the recommendation of the City Engineer and approve the fourth addendum to extend the existing Intergovernmental Agreement between the City of Trenton and the City of Gibraltar for the City of Trenton Building Department to enforce the uniform building codes and receive and issue building permits for the City of Gibraltar residents, for an additional two (2) years, from July 1, 2020 through July 1, 2022, under the same terms and conditions.

Carried unanimously.

File Attachments

[Engineer.Reg to Renew Building Services Agreement with Gibraltar.pdf \(2,849 KB\)](#)

**Subject 5. Fire Chief: Ambulance Rate Change**

Meeting Jun 15, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to adopt proposed new rate schedule for City of Trenton ambulance services, effective July 1, 2020.

Moved by Councilman Cabauatan, seconded by Councilman LeFevre, to adopt proposed new rate schedule for City of Trenton ambulance services, effective July 1, 2020.

Carried unanimously.

File Attachments

[Fire.Ambulance Rate Change.pdf \(842 KB\)](#)

**Subject 6. Parks and Recreation Director: Kennedy Aquatic Center Proposal**

Meeting Jun 15, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to concur with the recommendation of the Parks and Recreation Director to amend the FY2021 budget to include funding to reopen the Kennedy Recreation Aquatic Center for the 2020 summer season, under the new operational model presented by the Parks and Recreation Department, in keeping with all Health Department, CDC and Executive Order guidelines.

Moved by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, to concur with the recommendation of the Parks and Recreation Director to amend the FY2021 budget to include funding to reopen the Kennedy Recreation Aquatic Center for the 2020 summer season, under the new operational model presented by the Parks and Recreation Department, in keeping with all Health Department, CDC and Executive Order guidelines.

Carried unanimously.

File Attachments

[P&R.pool reopening proposal.final.pdf \(1,239 KB\)](#)

## **K. Late Communications**

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**Subject**                    **1. Parks and Recreation Director: Rebuild of Kennedy Aquatic Center Pump**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    K. Late Communications

Type                        Action

Recommended Action    Move to waive the normal bid procedures and approve the rebuild of the Kennedy Aquatic Center pump by Quint Plumbing, in the amount of \$8,564.10, with funding from the Equipment Maintenance Account #101-697-933.000.

Moved by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, to waive the normal bid procedures and approve the rebuild of the Kennedy Aquatic Center pump by Quint Plumbing, in the amount of \$8,564.10, with funding from the Equipment Maintenance Account #101-697-933.000.

Carried unanimously.

File Attachments

[P&R.Rebuild of Kennedy Aquatic Center Pump.pdf \(391 KB\)](#)

## **L. Disbursements and Statements**

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**Subject**                    **1. Authorized Disbursements, June 15, 2020 (\$592,426.57)**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    L. Disbursements and Statements

Type                        Action

Recommended Action    Move to approve the Authorized Disbursements, June 15, 2020, in the amount of \$592,426.57.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Authorized Disbursements, June 15, 2020, in the amount of \$592,426.57.

Carried unanimously.

File Attachments

[Authorized Disbursements, June 15, 2020.pdf \(4,089 KB\)](#)

**Subject**                    **2. Authorized ACH Transactions, May 2020 (\$829,496.28)**

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    L. Disbursements and Statements

Type                         Action

Recommended Action    Move to approve the Authorized ACH Transactions, May 2020, in the amount of \$829,496.28.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Authorized ACH Transactions, May 2020, in the amount of \$829,496.28.

Carried unanimously.

## File Attachments

[Authorized ACH Transactions, May 2020.pdf \(1,196 KB\)](#)
**M. Reports**

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**Subject**                    **1. Financial Summary, May 31, 2020**

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    M. Reports

Type                         Action

Recommended Action    Move to approve the Financial Summary, May 31, 2020; Schedule of Investments and Cash on Hand, May 31, 2020; Civic Commission Minutes March 2, 2020 and May 5, 2020; Recreation Commission Minutes, April 21, 2020; Fire Department Monthly Report, May 2020; and the Police Department Monthly Report, May 2020.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Financial Summary, May 31, 2020; Schedule of Investments and Cash on Hand, May 31, 2020; Civic Commission Minutes March 2, 2020 and May 5, 2020; Recreation Commission Minutes, April 21, 2020; Fire Department Monthly Report, May 2020; and the Police Department Monthly Report, May 2020.

Carried unanimously.

## File Attachments

[5-31-20 Financial Summary.pdf \(263 KB\)](#)
**Subject**                    **2. Schedule of Investments and Cash on Hand, May 31, 2020**

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    M. Reports

Type

## File Attachments

[5-31-2020 Investment Schedule.pdf \(20 KB\)](#)



**Subject**                    **3. Civic Commission Minutes, March 2, 2020 and May 5, 2020**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    M. Reports

Type

File Attachments

[Civic Comm. Minutes 030220.pdf \(10 KB\)](#)[Civic Comm. Minutes 050520.pdf \(41 KB\)](#)**Subject**                    **4. Recreation Commission Minutes, April 21, 2020**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    M. Reports

Type

File Attachments

[Recreation Comm Minutes April 21, 2020.pdf \(77 KB\)](#)**Subject**                    **5. Fire Department Monthly Report, May 2020**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    M. Reports

Type

File Attachments

[Fire Monthly Report, May 2020.pdf \(14 KB\)](#)**Subject**                    **6. Police Department Monthly Report, May 2020**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    M. Reports

Type

File Attachments

[TPD May 2020.pdf \(23 KB\)](#)**N. Other Council Business**

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**Subject**                    **1. Comments from the Council and Officials**

Meeting                    Jun 15, 2020 - Regular Council Meeting

Category                    N. Other Council Business

## Type

## Action

Mayor Rzeppa \* Covid-19 update: 155 total cases, 5 new Sunday, 9 total deaths. Thanked Parks and Rec. Dir. Gonyea and Rec. Bus. Oper. Manager Beaker for their work and effort with the pool schedule. Thanked Director of Police and Fire Voss, Chief Scheffler and the men and women of the police department; proud of them and appreciate all their hard work. Great to see everyone in person.

Councilwoman Pate \* Great to be back. Asked for updates on Transfer Station, Recycle Day, Westfield Center and Ice Rink. Mayor Rzeppa responded. Thanked police for helping out young people organizing the rallies. Wished everyone a Happy Independence Day.

Councilman Cabauatan \* Nice to be back, thanked everyone in the City for their day to day work in keeping everything running.

Councilwoman Baun-Crooks \* Great to be back, glad everyone's healthy and safe. Police and fire department wonderful at taking care of everybody; great to see everyone.

Councilman Benedetti \* Great to see everybody; good to see the police department helping with the rallies. Good to be back, Zoom meetings were fun. Wished everyone a Happy 4th of July.

Councilman LeFevre \* Thanked Administrator Church and Mayor Rzeppa for getting City Hall ready for its re-opening. Great to be back tonight.

City Clerk Devitt \* City Hall closed Friday, July 3 for Independence Day. Next Regular Council Meeting Monday, July 6 at 7:00 p.m.

City Assessor Dahlquist \* Legislation SB 940 will give individuals purchasing a home the opportunity to bring their homestead exemption from June 1 to June 30.

City Treasurer McCullough \* Fire and Police Pension board meeting Wednesday morning at 10:00 a.m. in Council Chambers.

Parks and Recreation Dir. Gonyea \* Registration for summer programming begins June 24; info through social media, email and website. Thanked Coach Jim DeRupa and Rob Wolsek for helping with pool proposal.

Police and Fire Director Voss \* Announced he put in his letter for retirement as of August 9. Trenton Police Department has some of the finest men and women you'll ever meet; would

risk their life to save your life. Gave update on recent rallies around the world.

## O. Closing

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### Subject                      1. Public Comment

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    O. Closing

Type

Public is invited to speak to the Mayor and Council at this time for Five Minutes.

### Subject                      2. Adjourn

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    O. Closing

Type                         Action

Recommended Action    Motion to Adjourn

**MOTION TO ADJOURN** by Councilman Perugi, seconded by Councilwoman Baun-Crooks, at 7:57 p.m.

Carried unanimously.

## P. Information Items

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### Subject                      1. Human Resources Director: City of Trenton COVID-19 Preparedness Plan Amendment

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    P. Information Items

Type                         Information

The Information Items are for Information only, no action is required.

File Attachments

[COVID.19 Preparedness 2020 06 10 Amendment.pdf \(1,200 KB\)](#)

### Subject                      2. DTE Energy: New Rate Case, June 8, 2020

Meeting                      Jun 15, 2020 - Regular Council Meeting

Category                    P. Information Items

Type

The Information Items are for Information only, no action is required.

File Attachments

[DTE Community Lighting Communications.pdf.pdf \(103 KB\)](#)