



**Monday, April 27, 2020
Regular Council Meeting**

City of Trenton Regular Council Meeting at 7:00 P.M.

A. Opening

Subject 1. PLEDGE OF ALLEGIANCE TO THE FLAG

Meeting Apr 27, 2020 - Regular Council Meeting

Category A. Opening

Type Procedural

Subject 2. Call to Order

Meeting Apr 27, 2020 - Regular Council Meeting

Category A. Opening

Type Procedural

Subject 3. Roll Call

Meeting Apr 27, 2020 - Regular Council Meeting

Category A. Opening

Type Procedural

The Mayor will request the City Clerk to perform a Roll Call of the Mayor and Council Members for attendance. *In Roll Call votes the names of the members of the Council shall be called in alphabetical order, and the name to be called first shall be advanced on position alphabetically in each successive roll call.*

After the Pledge of Allegiance to the Flag, the Regular Meeting of the City Council of Trenton, Michigan, was called to order by Mayor Rzeppa at 7:10 p.m. on the above date via virtual Zoom meeting.

Present via Zoom on roll call by City Clerk Debra Devitt: Councilpersons Timber Baun-Crooks, Richard Benedetti, Scott Cabauatan, William LeFevre, Wendy Pate, Nelson Perugi, and Mayor Steven Rzeppa.

Absent: None.

There being a quorum present, the Council was declared in session.

Other Officers Present via Zoom: Alan Ackerman, City Attorney; Scott Church, City Administrator; John Laub, Human Resources Director; John Dahlquist, City Assessor; Joanie Barnett, Deputy City Assessor; Eric Hoshaw, Deputy City Clerk; Michael McCullough, City Treasurer; Jill Cooper, Deputy City Treasurer; Karen Sall, City Controller; Paul Haley, Emergency Management Coordinator; Bill Hogan, City Engineer; Kevin Sargent, DPS Superintendent; Theresa Monthei, I.T. Director; Joann Gonyea, Parks and Recreation Director; Tim Beaker, Recreation Business Operations Manager; Dean Creech, Fire Chief; Steven Voss, Director of Police and Fire Services; Todd Scheffler, Police Chief; and Erin Chapman, City Librarian.

Subject **4. Minute Approval: April 13, 2020 Regular Meeting**

Meeting Apr 27, 2020 - Regular Council Meeting

Category A. Opening

Type Action

Fiscal Impact No

Budgeted No

Recommended Action Motion to approve the minutes of the Regular Meeting of April 13, 2020.

Moved by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, to approve the minutes of the Regular Meeting of April 13, 2020.

Roll call: Benedetti, yes; Cabauatan, yes; LeFevre, yes; Pate, yes; Perugi, yes; Rzeppa, yes; and Baun-Crooks, yes.

Motion carried.

File Attachments
[041320ccm.pdf \(61 KB\)](#)

B. Presentations and Proclamations

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category B. Presentations and Proclamations

Type

C. Public Comment Regarding Items on Agenda

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category C. Public Comment Regarding Items on Agenda

Type

Public is invited to speak to the Mayor and Council at this time regarding agenda items only. Speaking time is limited to five minutes.

D. Bid Openings

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category D. Bid Openings

Type

E. Petitions

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category E. Petitions

Type

F. Appointments

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category F. Appointments

Type

G. Authorities, City Commissions, Boards, Committees

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category G. Authorities, City Commissions, Boards, Committees

Type

H. General

Subject **1. None**

Meeting Apr 27, 2020 - Regular Council Meeting

Category H. General

Type

I. Groups and Organizations

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category I. Groups and Organizations

Type

J. Department Heads & Officials

Subject **1. City Controller: Installment Purchase Agreement with First Merchants Bank to Finance VM8 Commercial Chassis Fire Truck**

Meeting Apr 27, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to concur with the recommendation of the City Controller to approve the installment purchase agreement resolution to acquire a VM8 Commercial Chassis Fire Truck, with financing from First Merchants Bank, for an aggregate purchase price not to exceed \$334,669 and 10 payment installments, with funding from Installment Purchases and Interest Expenses Accounts #101-336-992.004 and #101-336-995.000.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to concur with the recommendation of the City Controller to approve the installment purchase agreement resolution to acquire a VM8 Commercial Chassis Fire Truck, with financing from First Merchants Bank, for an aggregate purchase price not to exceed \$334,669 and 10 payment installments, with funding from Installment Purchases and Interest Expenses Accounts #101-336-992.004 and #101-336-995.000.

Roll call: Cabauatan, yes; LeFevre, yes; Pate, yes; Perugi, yes; Rzeppa, yes; Baun-Crooks, yes; and Benedetti, yes.

Motion carried.

File Attachments

[Controller.Fire Truck Financing.pdf \(3,580 KB\)](#)

[Controller.Fire Truck Financing.signed.pdf \(2,254 KB\)](#)

Subject **2. I.T. Administrator: City Hall Wi-Fi**

Meeting Apr 27, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to concur with the recommendation of the Information Technology Department and proceed with the installation of a new City Hall WiFi network with Point Communications Group, in the amount of \$8,211.50, and waive the bidding process in the best interest of the City, with funding from DDA Authority Project Account #494-802-974.009.

Moved by Councilman LeFevre, seconded by Councilwoman Baun-Crooks, to concur with the recommendation of the Information Technology Department and proceed with the installation of a new City Hall WiFi network with Point Communications Group, in the amount of \$8,211.50, and waive the bidding process in the best interest of the City, with funding from DDA Authority Project Account #494-802-974.009.

Roll call: LeFevre, yes; Pate, yes; Perugi, yes; Rzeppa, yes; Baun-Crooks, yes; Benedetti, yes; and Cabauatan, yes.

Motion carried.

File Attachments

[IT.wifi city hall.pdf \(781 KB\)](#)

K. Late Communications

Subject **1. None.**

Meeting Apr 27, 2020 - Regular Council Meeting

Category K. Late Communications

Type

L. Disbursements and Statements

Subject **1. Authorized Disbursements, April 27, 2020 (\$122,794.12)**

Meeting Apr 27, 2020 - Regular Council Meeting

Category L. Disbursements and Statements

Type Action

Recommended Action Move to approve the Authorized Disbursements, April 27, 2020, in the amount of \$122,794.12.

Moved by Councilman Benedetti, seconded by Councilman Cabauatan, to approve the Authorized Disbursements, April 27, 2020, in the amount of \$122,794.12.

Roll call: Pate, yes; Perugi, yes; Rzeppa, yes; Baun-Crooks, yes; Benedetti, yes; Cabauatan, yes; and LeFevre, yes.

Motion carried.

File Attachments

[Authorized Disbursements 042720.pdf \(2,613 KB\)](#)

Subject **2. Authorized ACH Transactions, March 2020 (\$910,528.36)**

Meeting Apr 27, 2020 - Regular Council Meeting

Category L. Disbursements and Statements

Type Action

Recommended Action Move to approve the Authorized ACH Transactions, March 2020, in the amount of \$910,528.36.

Moved by Councilman Benedetti, seconded by Councilman Cabauatan, to approve the Authorized ACH Transactions, March 2020, in the amount of \$910,528.36.

Roll call: Perugi, yes; Rzeppa, yes; Baun-Crooks, yes; Benedetti, yes; Cabauatan, yes; LeFevre, yes; and Pate, yes.

File Attachments

[Authorized ACH Transactions March 2020.pdf \(1,652 KB\)](#)

M. Reports

Subject **1. Financial Summary, March 31, 2020**

Meeting Apr 27, 2020 - Regular Council Meeting

Category M. Reports

Type Action

Recommended Action Move to approve the Financial Summary, March 31, 2020; Schedule of Investments and Cash on Hand, March 31, 2020; Recreation Commission Minutes, March 11, 2020; Fire Department Monthly Report, March 2020; and the Police Department Monthly Report, March 2020.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Financial Summary, March 31, 2020; Schedule of Investments and Cash on Hand, March 31, 2020; Recreation Commission Minutes,

March 11, 2020; Fire Department Monthly Report, March 2020; and the Police Department Monthly Report, March 2020.

Roll call: Rzeppa, yes; Baun-Crooks, yes; Benedetti, yes; Cabauatan, yes; LeFevre, yes; Pate, yes; and Perugi, yes.

Motion carried.

File Attachments
[3-31-20 Financial Summary.pdf \(264 KB\)](#)

Subject **2. Schedule of Investments and Cash on Hand, March 31, 2020**

Meeting Apr 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments
[3-31-2020 Investment Schedule.pdf \(21 KB\)](#)

Subject **3. Recreation Commission Minutes, March 11, 2020**

Meeting Apr 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments
[Recreation Comm. Minutes March 2020.pdf \(94 KB\)](#)

Subject **4. Fire Department Monthly Report, March 2020**

Meeting Apr 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments
[Fire Monthly Report - March 2020.pdf \(14 KB\)](#)

Subject **5. Police Department Monthly Report, March 2020**

Meeting Apr 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments

[TPD March 2020.pdf \(30 KB\)](#)

N. Other Council Business

Subject 1. Comments from the Council and Officials

Meeting Apr 27, 2020 - Regular Council Meeting

Category N. Other Council Business

Type Action

Mayor Rzeppa * Covid-19 update: 0 new cases and 0 deaths in Trenton, 121 confirmed positive tests and 8 fatalities; stay at home through May 15; Transfer Station update on where residents may take items for recycling for limited time; thank you to Councilwoman Pate and Elliott's Bakery for baskets for city employees.

Councilwoman Pate * Thank you for personal donations for gift baskets; recycling update; be patient, stay home and stay safe.

Councilman Cabauatan * Thanked Police and Fire departments for the parades for residents throughout the City; happy birthday to Steven Voss; stay home and stay safe.

Councilwoman Baun-Crooks * Great job on police drive-bys; coyote problem at Lakewood Condominiums, what can residents do? Police and Fire Director Voss responded. Inquired on status of the Summer Festival; Mayor Rzeppa and Parks and Recreation Director Gonyea responded.

Councilman Benedetti * Thank you to Police and Fire departments for everything they do. Shout out to residents Bill and Lee and daughter Jessie who is attending MSU in the fall. Discussion on potential days for group meeting to discuss the Budget. Councilman Perugi responded with possibility of high school auditorium; Mayor Rzeppa responded.

Councilman LeFevre * Flag in front of City Hall. Congrats to Steven Voss, thank you to Dean Creech. Congrats to the City of Trenton on its finances.

Councilman Perugi * Thank you to Councilwoman Pate for the delivery of baked goods from Elliott's Bakery.

City Clerk Devitt * Next Regular City Council meeting via Zoom will be Monday, May 4 at 7:00 p.m. Wished Police and Fire Director Voss happy birthday.

City Assessor Dahlquist * Police and Fire Director Voss shares same birthday as his brother Bill; happy birthday to both.

City Controller Sall * Meeting on state revenue; pass Budget with later modifications, emailed department heads with changes in budget that will be on the ticklist. Councilwoman Pate responded, emailed information to department heads from SEMCOG.

Parks and Recreation Director Gonyea * Still trying to engage community virtually; at home Gardening 101 event on Facebook.

O. Closing

Subject 1. Public Comment

Meeting Apr 27, 2020 - Regular Council Meeting

Category O. Closing

Type

Public is invited to speak to the Mayor and Council at this time for Five Minutes.

Subject **2. Adjourn**

Meeting Apr 27, 2020 - Regular Council Meeting

Category O. Closing

Type Action

Recommended Action Motion to Adjourn

Motion to adjourn by Councilman Cabauatan, seconded by Councilman Perugi, at 7:46 p.m.

Roll call: Baun-Crooks, yes; Benedetti, yes; Cabauatan, yes; LeFevre, yes; Pate, yes; Perugi, yes; and Rzeppa, yes.

Motion carried.

P. Information Items

Subject **1. Michigan Department of Treasury: New Michigan Uniform Chart of Accounts Implementation Dates**

Meeting Apr 27, 2020 - Regular Council Meeting

Category P. Information Items

Type Information

The Information Items are for Information only, no action is required.



MICHIGAN DEPARTMENT OF TREASURY

New Michigan Uniform Chart of Accounts Implementation Dates

04/20/2020

We are postponing the date by which local units in the state of Michigan must implement the Uniform Chart of Accounts (UCA). Please see the attached. For more information on the chart and other guidance, see [Michigan.gov/cefd](https://michigan.gov/cefd).

- [UCA Implementation Dates \(April 2020\).pdf](#)

File Attachments

[UCA Implementation Dates \(April 2020\).pdf \(174 KB\)](#)