



**Monday, January 27, 2020
Regular Council Meeting**

City of Trenton Regular Council Meeting at 7:00 P.M.

A. Opening

Subject 1. Council Study Session at 6:30 p.m.

Meeting Jan 27, 2020 - Regular Council Meeting

Category A. Opening

Type

Council will hold a Study Session at 6:30 p.m. to discuss the quarterly budget.

Subject 2. PLEDGE OF ALLEGIANCE TO THE FLAG

Meeting Jan 27, 2020 - Regular Council Meeting

Category A. Opening

Type Procedural

Subject 3. Call to Order

Meeting Jan 27, 2020 - Regular Council Meeting

Category A. Opening

Type Procedural

Subject 4. Roll Call

Meeting Jan 27, 2020 - Regular Council Meeting

Category A. Opening

Type Procedural

The Mayor will request the City Clerk to perform a Roll Call of the Mayor and Council Members for attendance. *In Roll Call votes the names of the members of the Council shall be called in alphabetical order, and the name to be called first shall be advanced on position alphabetically in each successive roll call.*

After the Pledge of Allegiance to the Flag, a moment of silence was held for city employee George Swader, who passed away. The Regular Meeting of the City Council of Trenton, Michigan, was called to order by Mayor Rzeppa, at 7:00 p.m. on the above date in the City Hall Council Chambers.

Present on roll call by City Clerk Debra Devitt: Councilpersons Timber Baun-Crooks, Richard Benedetti, Scott Cabauatan, William LeFevre, Wendy Pate, Nelson Perugi, and Mayor Steven Rzeppa.

There being a quorum present, the Council was declared in session.

Other Officers Present: Alan Ackerman, City Attorney; Scott Church, City Administrator; John Laub, Human Resources Director; John Dahlquist, City Assessor; Joanie Barnett, Deputy City Assessor; Michael McCullough, City Treasurer; Jill Cooper, Deputy City Treasurer; Karen Sall, City Controller; Paul Haley, Emergency Management Coordinator; Bill Hogan, City Engineer; Joann Gonyea, Parks and Recreation Director; Tim Beaker, Recreation Business Operations Manager; Dean Creech, Fire Chief; Steven Voss, Director of Police and Fire Services; Todd Scheffler, Police Chief; and Erin Chapman, City Librarian.

Subject **5. Minute Approval: Regular Meeting of January 13, 2020**

Meeting Jan 27, 2020 - Regular Council Meeting

Category A. Opening

Type Action

Fiscal Impact No

Budgeted No

Recommended Action Motion to approve the minutes of the Regular Meeting of January 13, 2020.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to approve the minutes of the Regular Meeting of January 13, 2020.

Carried unanimously.

File Attachments
[011320ccm.pdf \(65 KB\)](#)

B. Presentations and Proclamations

Subject **1. Plante Moran: Audit Report**

Meeting Jan 27, 2020 - Regular Council Meeting

Category B. Presentations and Proclamations

Type

Plante Moran
 Audit Report

Moved by Councilman LeFevre, seconded by Councilwoman Pate, to make the presentation part of the regular meeting minutes.

Carried unanimously.

Justin Kolbow of Plante Moran gave an overview of the audit performed for the city for fiscal year ended June 30, 2019.

File Attachments

[Presentation.Plante Moran.Financial Statements 6-30-19 72073 - City of Trenton 2019 - AUD - 0619 - FS - Final.pdf \(694 KB\)](#)
[Plante Moran Audit Report FYE 063019.pdf \(10,597 KB\)](#)
[Plante Moran Presentation FYE 063019.1.pdf \(7,937 KB\)](#)

C. Public Comment Regarding Items on Agenda

Subject 1. None.

Meeting Jan 27, 2020 - Regular Council Meeting

Category C. Public Comment Regarding Items on Agenda

Type

Public is invited to speak to the Mayor and Council at this time regarding agenda items only. Speaking time is limited to five minutes.

D. Bid Openings

Subject 1. None.

Meeting Jan 27, 2020 - Regular Council Meeting

Category D. Bid Openings

Type

E. Petitions

Subject 1. None.

Meeting Jan 27, 2020 - Regular Council Meeting

Category E. Petitions

Type

F. Appointments

Subject 1. None.

Meeting Jan 27, 2020 - Regular Council Meeting

Category F. Appointments

Type

G. Authorities, City Commissions, Boards, Committees

Subject 1. None.

Meeting Jan 27, 2020 - Regular Council Meeting

Category G. Authorities, City Commissions, Boards, Committees

Type

H. General

Subject **1. 33rd District Court: Fines, Costs, Fees, December 2019**

Meeting Jan 27, 2020 - Regular Council Meeting

Category H. General

Type Action

Recommended Action Move to receive and place on file the Fines, Costs, Fees, December 2019, submitted by the 33rd District Court, showing the City of Trenton owing \$9,849.67.

Moved by Councilman LeFevre, seconded by Councilman Perugi, to receive and place on file the Fines, Costs, Fees, December 2019, submitted by the 33rd District Court, showing the City of Trenton owing \$9,849.67.

Carried unanimously.

File Attachments

[33rdDistCourt.Fines Costs Fees December 2019.pdf \(253 KB\)](#)

I. Groups and Organizations

Subject **1. Trenton High School Class of 2021: Bottle Drive Request**

Meeting Jan 27, 2020 - Regular Council Meeting

Category I. Groups and Organizations

Type Action

Recommended Action Move to grant the Trenton High School Class of 2021 permission to conduct a bottle drive in the City of Trenton, passing out flyers the week of September 14 through 19, and collecting the bottles on Saturday, September 26, 2020, under adult supervision and the direction of the police department; pending Civic Commission approval.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to grant the Trenton High School Class of 2021 permission to conduct a bottle drive in the City of Trenton, passing out flyers the week of September 14 through 19, and collecting the bottles on Saturday, September 26, 2020, under adult supervision and the direction of the police department, pending civic commission approval.

Carried unanimously.

File Attachments

[Trenton High School.Bottle Drive Request 092620.pdf \(374 KB\)](#)

J. Department Heads & Officials

Subject **1. City Controller: Budget Amendment as of December 31, 2019 for the Fiscal Year Ending June 30, 2020**

Meeting Jan 27, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to approve the budget amendments as of December 31, 2019 for the Fiscal Year Ending June 30, 2020.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Cabauatan, to approve the budget amendments as of December 31, 2019 for the Fiscal Year Ending June 30, 2020.

Carried unanimously.

File Attachments

[Controller.Budget amendment as of 12-31-19.pdf \(820 KB\)](#)

Subject 2. Library Director: Request to Purchase Wireless Equipment and Subscriptions

Meeting Jan 27, 2020 - Regular Council Meeting

Category J. Department Heads & Officials

Type Action

Recommended Action Move to concur with the recommendation of the Library Director to waive the usual bidding process and approve to purchase four (4) Cisco Meraki MR45 wireless access points and four (4) Cisco Meraki 3-year cloud subscriptions, plus handling fees and installation, from TLN (The Library Network) in the amount of \$4,937.58, with funding from the Machinery and Equipment Account #271-742-982.000.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Perugi, to concur with the recommendation of the Library Director to waive the usual bidding process and approve to purchase four (4) Cisco Meraki MR45 wireless access points and four (4) Cisco Meraki 3-year cloud subscriptions, plus handling fees and installation, from TLN (The Library Network) in the amount of \$4,937.58, with funding from the Machinery and Equipment Account #271-742-982.000.

Carried unanimously.

File Attachments

[Library.Request Wireless Quote \(003\).pdf \(60 KB\)](#)

K. Late Communications

Subject 1. None.

Meeting Jan 27, 2020 - Regular Council Meeting

Category K. Late Communications

Type

L. Disbursements and Statements

Subject 1. Authorized Disbursements, January 27, 2020 (\$519,608.36)

Meeting Jan 27, 2020 - Regular Council Meeting

Category L. Disbursements and Statements

Type Action

Recommended Action Move to approve the Authorized Disbursements, January 27, 2020, in the amount of \$519,608.36.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Authorized Disbursements, January 27, 2020, in the amount of \$519,608.36.

Carried unanimously.

File Attachments

[Authorized Disbursements, January 27, 2020.pdf \(3,696 KB\)](#)

Subject 2. Authorized ACH Transactions, December 2019 (\$2,447,362.66)

Meeting Jan 27, 2020 - Regular Council Meeting

Category L. Disbursements and Statements

Type Action

Recommended Action Move to approve the Authorized ACH Transactions, December 2019, in the amount of \$2,447,362.66.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Authorized ACH Transactions, December 2019, in the amount of \$2,447,362.66.

Carried unanimously.

File Attachments

[Authorized ACH Transactions, December 2019.pdf \(1,663 KB\)](#)

M. Reports

Subject 1. Financial Summary, December 31, 2019

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type Action

Recommended Action Move to approve the Financial Summary, December 31, 2019; City Beautiful Commission Minutes, November 7, 2019; Fire and Police Pension Board Regular Meeting Minutes, November 20, 2019; Library Advisory Board Minutes, November 6, 2019; Recreation Commission Minutes, November 19, 2019; Retiree Health Care Benefit Plan Board Meeting Minutes, October 16, 2019 and January 15, 2020; Fire Department Monthly Report, December 2019; and the Police Department Monthly Report, December 2019.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Financial Summary, December 31, 2019; City Beautiful Commission Minutes, November 7, 2019; Fire and Police Pension Board Regular Meeting Minutes, November 20, 2019; Library Advisory Board Minutes, November 6, 2019; Recreation Commission Minutes, November 19, 2019; Retiree Health Care Benefit Plan Board Meeting Minutes, October 16, 2019 and January 15, 2020; Fire Department Monthly Report, December 2019; and the Police Department Monthly Report, December 2019.

Carried unanimously.

File Attachments
[Financial Summary, December 31, 2019.pdf \(266 KB\)](#)

Subject **2. City Beautiful Commission Minutes, November 7, 2019**

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments
[City Beautiful Commission Minutes 110719.pdf \(17 KB\)](#)

Subject **3. Fire and Police Pension Board Regular Meeting Minutes, November 20, 2019**

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments
[Fire & Police Pension Board 11-20-19 minutes.pdf \(342 KB\)](#)

Subject **4. Library Advisory Board Minutes, November 6, 2019**

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments
[LAB Minutes November 6 2019.pdf \(79 KB\)](#)

Subject **5. Recreation Commission Minutes, November 19, 2019**

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments
[RecreationCommMinutes 111919.pdf \(95 KB\)](#)

Subject **6. Retiree Health Care Benefit Plan Board Meeting Minutes, October 16, 2019 and January 15, 2020**

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments

[Retiree Health Care Benefit Plan 10-16-19 minutes.pdf \(277 KB\)](#)[Retiree Health Care Benefit Plan 011520 minutes.pdf \(81 KB\)](#)**Subject** **7. Fire Department Monthly Report, December 2019**

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments

[Fire Monthly Reports December 2019.pdf \(12 KB\)](#)**Subject** **8. Police Department Monthly Report, December 2019**

Meeting Jan 27, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments

[Police Department Monthly Report December 2019.pdf \(221 KB\)](#)**N. Other Council Business**

Subject **1. Closed Session**

Meeting Jan 27, 2020 - Regular Council Meeting

Category N. Other Council Business

Type Action

Recommended Action Move to amend the motion previously approved on January 13, 2020 to hold a Closed Session following the Regular Council meeting of January 27, 2020 to also include the subjects of consideration of lease of property and litigation.

Moved by Councilman Benedetti, seconded by Councilman Cabauatan, to amend the motion previously approved on January 13, 2020 to hold a Closed Session following the Regular Council meeting of January 27, 2020 to also include the subjects of consideration of lease of property and litigation.

Roll call: Benedetti, yes; Cabauatan, yes; LeFevre, yes; Pate, yes; Perugi, yes; Rzeppa, yes;

and Baun-Crooks, yes.

Motion carried.

File Attachments

[Other Council Business.Closed Session 012720.pdf \(69 KB\)](#)

Subject 2. Comments from the Council and Officials

Meeting Jan 27, 2020 - Regular Council Meeting

Category N. Other Council Business

Type Action

COMMENTS FROM THE COUNCIL AND OFFICIALS

Awards Banquet. Thanked Bill Hogan and DPW for great job on snow removal. Pictures at next Monday's Council Meeting. Councilwoman Pate * Attended January 23 CAG meeting, encouraged citizens to attend meetings. Congratulations to awards recipients at the City Awards Banquet.

Councilman Cabauatan * Great job to the DPS on snow plowing. City Awards Banquet was a great event. Attended CAG meeting.

Councilwoman Baun-Crooks * Ice and snow on viaduct over West Road. Resident awareness of who to contact regarding property damage caused by snow removal from Wayne County. Mayor Rzeppa responded.

Councilman Benedetti * Contact Wayne County risk assessment via website regarding property damage due to snow removal; must mail forms and pictures to Wayne County to submit claim. City Awards Banquet was a great event. DPS did a great job with snow removal.

Councilman LeFevre * Apologized for missing City Awards Banquet. Congratulations to award winners.

Councilman Perugi * Snow plowing affecting Fort Street corridor is Wayne County and not city employees.

City Clerk Devitt * Next Regular Council Meeting is Monday, February 3.

City Assessor Dahlquist * Personal property taxpayer form 5076 due February 20.

City Treasurer McCullough * Mayor Rzeppa's State of the City Monday, February 3 at 11:30 a.m. at the Westfield Center.

Rec. Bus. Operation Mgr. Beaker * MIHL Hockey Showcase tournament February 6, 7 and 8; volunteers needed.

O. Closing

Subject 1. Public Comment

Meeting Jan 27, 2020 - Regular Council Meeting

Category O. Closing

Type

Public is invited to speak to the Mayor and Council at this time for Five Minutes.

Subject 2. Adjourn

Meeting Jan 27, 2020 - Regular Council Meeting

Category O. Closing

Type Action

Recommended Action Motion to Adjourn

MOTION TO ADJOURN by Councilman LeFevre, seconded by Councilwoman Pate, at 7:40 p.m.

Subject 3. Council Study Session to Follow

Meeting Jan 27, 2020 - Regular Council Meeting

Category O. Closing

Type

Council will hold a Study Session following the Regular Meeting for the purpose of discussing the lobbyist position.

Subject 4. Council Closed Session to Follow

Meeting Jan 27, 2020 - Regular Council Meeting

Category O. Closing

Type

Council will hold a Closed Session following the Study Session for the purpose of discussing the Economic Development Coordinator position.

P. Information Items

Subject 1. Library: Exhibition Agreement Extension

Meeting Jan 27, 2020 - Regular Council Meeting

Category P. Information Items

Type Information

The Information Items are for Information only, no action is required.

File Attachments

[Exhibition Agreement Extension 2019.pdf \(94 KB\)](#)