



**Monday, January 13, 2020  
Regular Council Meeting**

**City of Trenton Regular Council Meeting at 7:00 P.M.**

**A. Opening**

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**Subject                    1. PLEDGE OF ALLEGIANCE TO THE FLAG**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    A. Opening

Type                        Procedural

**Subject                    2. Call to Order**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    A. Opening

Type                        Procedural

**Subject                    3. Roll Call**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    A. Opening

Type                        Procedural

The Mayor will request the City Clerk to perform a Roll Call of the Mayor and Council Members for attendance. *In Roll Call votes the names of the members of the Council shall be called in alphabetical order, and the name to be called first shall be advanced on position alphabetically in each successive roll call.*

After the Pledge of Allegiance to the Flag, the Regular Meeting of the City Council of Trenton, Michigan, was called to order by Mayor Rzeppa, at 7:01 p.m. on the above date in the City Hall Council Chambers.

Present on roll call by City Clerk Debra Devitt: Councilpersons Timber Baun-Crooks, Richard Benedetti, Wendy Pate, Nelson Perugi, and Mayor Steven Rzeppa.

Absent: Councilman William LeFevre.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Perugi, to excuse the absence of Councilman LeFevre.

There being a quorum present, the Council was declared in session.

Other Officers Present: Alan Ackerman, City Attorney; Scott Church, City Administrator; John Laub, Human Resources Director; John Dahlquist, City Assessor; Joanie Barnett, Deputy City Assessor; Michael McCullough, City Treasurer; Jill Cooper, Deputy City Treasurer; Karen Sall, City Controller; Paul Haley, Emergency Management Coordinator; Bill Hogan, City Engineer; Joann Gonyea, Parks and Recreation Director; Tim Beaker, Recreation Business Operations Manager; Dean Creech, Fire Chief; Steven Voss, Director of Police and Fire Services; and Todd Scheffler, Police Chief.

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| <b>Subject</b>     | <b>4. Minute Approval: Regular Meeting of December 16, 2019 and Special Meeting of December 19, 2019</b>                |
| Meeting            | Jan 13, 2020 - Regular Council Meeting  |
| Category           | A. Opening  |
| Type               | Action  |
| Fiscal Impact      | No  |
| Budgeted           | No  |
| Recommended Action | Motion to approve the minutes of the Regular Meeting of December 16, 2019 and the Special Meeting of December 19, 2019. |

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to approve the minutes of the Regular Meeting of December 16, 2019 and the Special Meeting of December 19, 2019.

Carried unanimously.

File Attachments

[121619ccm.pdf \(62 KB\)](#)

[121919specialmeeting.pdf \(51 KB\)](#)

## **B. Presentations and Proclamations**

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| <b>Subject</b> | <b>1. City Clerk Devitt to administer the Oath of Office to Scott R. Cabauatan, Councilman</b> |
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| Meeting | Jan 13, 2020 - Regular Council Meeting |
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| Category | B. Presentations and Proclamations |
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Type

City Clerk Devitt administered the Oath of Office to Councilman Scott R. Cabauatan.

Councilman Cabauatan spoke, thanking everyone for the opportunity to serve on Council and for their support.

Councilman Cabauatan took his seat on Council at 7:06 p.m.

## **C. Public Comment Regarding Items on Agenda**

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| <b>Subject</b> | <b>1. None.</b> |
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| Meeting | Jan 13, 2020 - Regular Council Meeting |
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| Category | C. Public Comment Regarding Items on Agenda |
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Type

Public is invited to speak to the Mayor and Council at this time regarding agenda items only. Speaking time is limited to five minutes.

## **D. Bid Openings**

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**Subject**                    **1. None.**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    D. Bid Openings

Type

## **E. Petitions**

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**Subject**                    **1. None.**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    E. Petitions

Type

## **F. Appointments**

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**Subject**                    **1. Brownfield Redevelopment Authority, Zoning Board of Appeals, Planning Commission, Downtown Development Authority**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    F. Appointments

Type                        Action

Recommended Action    Move to approve the appointment of Steven Rzeppa to the Brownfield Redevelopment Authority; the reappointment of Doug Warner to the Zoning Board of Appeals; the reappointment of Jennifer Blackledge to the Planning Commission; and the appointment of Steven Rzeppa to the Downtown Development Authority, for terms expiring January 1, 2023. (roll call required)

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the appointment of Steven Rzeppa to the Brownfield Redevelopment Authority; the reappointment of Doug Warner to the Zoning Board of Appeals; the reappointment of Jennifer Blackledge to the Planning Commission; and the appointment of Steven Rzeppa to the Downtown Development Authority, for terms expiring January 1, 2023.

Roll call: Benedetti, yes; Cabauatan, yes; Pate, yes; Perugi, yes; Rzeppa, abstain; and Baun-Crooks, yes.

Motion carried.

File Attachments

[Appointments. BRDA ZBA.pdf \(130 KB\)](#)

## **G. Authorities, City Commissions, Boards, Committees**

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**Subject**                    **1. Scott Cabauatan: Letter of Resignation to the Planning Commission**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    G. Authorities, City Commissions, Boards, Committees

Type                        Action

Recommended Action    Move to receive and place on file the letter submitted by Scott Cabauatan, resigning from the Planning Commission and request Administration to send a letter of appreciation to him for his services on the Planning Commission and welcome him to the City Council.

Moved by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, to receive and place on file the letter submitted by Scott Cabauatan, resigning from the Planning Commission and request Administration to send a letter of appreciation to him for his services on the Planning Commission and welcome him to the City Council.

Carried unanimously.

File Attachments

[Cabauatan.Planning Commission Resignation Letter 2020-01-12.pdf \(136 KB\)](#)

## **H. General**

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**Subject**                    **1. 33rd District Court: Line Item Adjustments, 2019 Budget**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    H. General

Type                        Action

Recommended Action    Move to receive and place on file the line item adjustments to the 2019 Budget, submitted by the 33rd District Court.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to receive and place on file the line item adjustments to the 2019 Budget, submitted by the 33rd District Court.

Carried unanimously.

File Attachments

[33rd Dist Court.Line Item Adjustments 2019 Budget.pdf \(202 KB\)](#)

**Subject**                    **2. 33rd District Court: Fines, Costs, Fees, November 2019**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    H. General

Type                        Action

Recommended Action    Move to receive and place on file the Fines, Costs, Fees, November 2019, submitted by the 33rd District Court, showing the City of Trenton owing \$6,435.02.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to receive and place on

file the Fines, Costs, Fees, November 2019, submitted by the 33rd District Court, showing the City of Trenton owing \$6,435.02.

Carried unanimously.

File Attachments  
[33rd Dist Court.Fines Costs Fees November 2019.pdf \(539 KB\)](#)

## **I. Groups and Organizations**

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**Subject**                    **1. None.**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    I. Groups and Organizations

Type

## **J. Department Heads & Officials**

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**Subject**                    **1. City Controller: FY 2021 Budget Timeline**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    J. Department Heads & Officials

Type                         Action

Recommended Action    Move to receive and place on file the Fiscal Year 2021 Budget Timeline, submitted by the City Controller.

Moved by Councilwoman Baun-Crooks, seconded by Councilman Benedetti, to receive and place on file the Fiscal Year 2021 Budget Timeline, submitted by the City Controller.

Carried unanimously.

File Attachments  
[Controller.Budget Timeline FY21.pdf \(417 KB\)](#)

**Subject**                    **2. Human Resources Director: Service Agreement to Review and Reopen Medicare Part-D Subsidy Services**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    J. Department Heads & Officials

Type                         Action

Recommended Action    Move to approve and authorize the Human Resources Director to sign the Service Agreement to Review and Reopen Medicare Part-D Subsidy Services pending review of the City Attorney.

Moved by Councilwoman Pate, seconded by Councilwoman Baun-Crooks, to approve and authorize the Human Resources Director to sign the Service Agreement to Review and Reopen Medicare Part-D Subsidy Services pending review of the City Attorney.

Carried unanimously.

## File Attachments

[HR.Service Agreement to Review.Reopen Medicare Part D Subsidy Services.pdf \(4,677 KB\)](#)

**Subject**                    **3. Mayor: Proposed Council Study Session for Monday, January 27, 2020**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    J. Department Heads & Officials

Type                        Action

Recommended Action    Move to schedule a Council Study Session to be held on Monday, January 27, 2020, following the Regular Meeting, for the purpose of discussing the positions of Economic Development Coordinator and Muchmore, Harrington, Smalley & Associates, Inc.

Moved by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, to schedule a Council Closed Session to be held following the Regular Council Meeting on Monday, January 27, 2020, for the purpose of discussing personnel matters as it relates to the Economic Development Coordinator position.

Roll call: Cabauatan, yes; Pate, yes; Perugi, yes; Rzeppa, yes; Baun-Crooks, yes; and Benedetti, yes.

Motion carried.

Moved by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, to schedule a Council Study Session to be held before the Closed Session following the Regular Council Meeting on Monday, January 27, 2020, for the purpose of discussing the positions of Economic Development Coordinator and Muchmore, Harrington, Smalley & Associates, Inc.

Carried unanimously.

## File Attachments

[Mayor.Proposed Study Session 012720.pdf \(125 KB\)](#)

**K. Late Communications**

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**Subject**                    **1. None.**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    K. Late Communications

Type

**L. Disbursements and Statements**

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**Subject**                    **1. Authorized Disbursements, January 13, 2020 (\$851,428.06); B&D Vacuum (\$34.98)**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    L. Disbursements and Statements

Type                        Action

Recommended Action Move to approve the Authorized Disbursements, January 13, 2020, in the amount of \$851,428.06.  
Move to approve the disbursement payable to B & D Vacuum, in the amount of \$34.98.  
(roll call required)

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to approve the Authorized Disbursements, January 13, 2020, in the amount of \$851,428.06 and approve the disbursement payable to B & D Vacuum, in the amount of \$34.98.

Carried unanimously.

File Attachments  
[Authorized Disbursements January 13, 2020.pdf \(4,835 KB\)](#)

## M. Reports

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**Subject**                    **1. Schedule of Investments and Cash on Hand, December 31, 2019**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    M. Reports

Type                        Action

Recommended Action Move to receive and place on file the Schedule of Investments and Cash on Hand, December 31, 2019; Civic Commission Minutes, December 2, 2019; Recreation Commission Minutes, October 15, 2019; and the Traffic Safety Commission Minutes, November 6, 2019.

Moved by Councilman Benedetti, seconded by Councilwoman Baun-Crooks, to receive and place on file the Schedule of Investments and Cash on Hand, December 31, 2019; Civic Commission Minutes, December 2, 2019; Recreation Commission Minutes, October 15, 2019; and the Traffic Safety Commission Minutes, November 6, 2019.

Carried unanimously.

File Attachments  
[12-31-2019 Investment Schedules FY20.pdf \(22 KB\)](#)

**Subject**                    **2. Civic Commission Minutes, December 2, 2019**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    M. Reports

Type

File Attachments  
[Civic Comm Minutes 120219.pdf \(245 KB\)](#)

**Subject**                    **3. Recreation Commission Minutes, October 15, 2019**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments  
[Recreation Comm Minutes 101519.pdf \(98 KB\)](#)

**Subject 4. Traffic Safety Commission Minutes, November 6, 2019**

Meeting Jan 13, 2020 - Regular Council Meeting

Category M. Reports

Type

File Attachments  
[Traffic Safety Comm Minutes 110619.pdf \(13 KB\)](#)

## **N. Other Council Business**

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**Subject 1. Comments from the Council and Officials**

Meeting Jan 13, 2020 - Regular Council Meeting

Category N. Other Council Business

Type Action

Mayor Rzeppa \* Wished everyone a Happy New Year. Asked Fire Chief and Director of Police and Fire Services for update on leak at Frank and Poet drain. EPA Advisory Committee Meeting Thursday, January 23 at 7:00 p.m. at Westfield Center. Federal Rail Administration website helps compile data on train traffic. Would love to see candidates apply for open commission seats.

Fire Chief Creech \* Fire Department responded to sheen at Frank and Poet drain, awaiting test results on samples. Thanked Trenton DPS, Police and Fire.

Police and Fire Director Voss \* Investigation open regarding Frank and Poet drain issue. Donations are being accepted for new K9 at Trenton Police Department.

Councilman Perugi \* Thanked Engineer Hogan for salt layout after storm.

Councilwoman Pate \* Asked Administration for Riverside hospital update. Attorney Ackerman responded. Savannah's restaurant closing; thanked them for choosing our town and location. Ordinance regarding waterfront bulk storage issue; Councilman Cabauatan responded.



Councilman Cabauatan \* Thanked everyone for the honor of his selection and everyone at City Hall for being welcoming and generous with their time during the process to get him on board.

Councilwoman Baun-Crooks \* Welcomed Councilman Cabauatan. Great job to Mayor Rzeppa. New council will continue to move forward.

Councilman Benedetti \* Welcomed Councilman Cabauatan. Addressed other nine candidates; all ideal, the Council did what was right for the City.

City Clerk Devitt \* Next Regular Council Meeting Monday, January 27; Council Study Session at 6:30 p.m. regarding quarterly budget, followed by the Regular Meeting at 7:00 p.m., with Study Session to follow regarding lobbyist position. Closed Session to follow regarding Economic Development Coordinator position.

City Assessor Dahlquist \* Personal property statements due February 20; Form 5076, small taxpayers exemption.

Parks and Rec. Director Gonyea \* Annual City Awards Banquet January 18 at Chateau on the River in Elizabeth Park; tickets \$35, doors at 6:00 p.m. Volunteers for Hockey Showcase needed Feb. 6-8.

## **O. Closing**

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### **Subject                    1. Public Comment**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    O. Closing

Type

Public is invited to speak to the Mayor and Council at this time for Five Minutes.

### **Subject                    2. Adjourn**

Meeting                    Jan 13, 2020 - Regular Council Meeting

Category                    O. Closing

Type                        Action

Recommended Action    Motion to Adjourn

**MOTION TO ADJOURN** by Councilwoman Baun-Crooks, seconded by Councilwoman Pate, at 7:43 p.m.

## **P. Information Items**

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### **Subject                    1. Comcast: Xfinity Price Changes**

Meeting Jan 13, 2020 - Regular Council Meeting

Category P. Information Items

Type Information

The Information Items are for Information only, no action is required.

File Attachments

[Comcast.Xfinity Price Changes.pdf \(356 KB\)](#)

**Subject 2. Comcast: Xfinity TV Changes**

Meeting Jan 13, 2020 - Regular Council Meeting

Category P. Information Items

Type

File Attachments

[Comcast.Xfinity TV Changes.pdf \(208 KB\)](#)

**Subject 3. Working America: Canvass**

Meeting Jan 13, 2020 - Regular Council Meeting

Category P. Information Items

Type

The Information Items are for Information only, no action is required.

File Attachments

[Working America Canvass.pdf \(1,542 KB\)](#)