

**CITY OF TRENTON  
REGULAR MEETING  
JUNE 17, 2019**

After the Pledge of Allegiance to the Flag, the Regular Meeting of the City Council of Trenton, Michigan, was called to order by Mayor Stack, at 7:00 p.m. on the above date in the City Hall Council Chambers.

Present on roll call by Deputy City Clerk Eric Hoshaw: Councilpersons Richard Benedetti, Robert Howey, William LeFevre, Nelson Perugi, Steven Rzeppa and Mayor Kyle Stack.

Absent: Councilwoman Baun-Crooks.

Moved by Councilman Rzeppa, seconded by Councilman Howey, to excuse the absence of Councilwoman Baun-Crooks.

There being a quorum present, the Council was declared in session.

Other Officers Present: Wallace Long, City Attorney; Scott Church, City Administrator; John Laub, Human Resources Director; John Dahlquist, City Assessor; Michael McCullough, City Treasurer; Jill Cooper, Deputy City Treasurer; Karen Sall, City Controller; Paul Haley, Emergency Management Coordinator; William Hogan, City Engineer; Theresa Monthei, I.T. Administrator; Joann Gonyea, Parks and Recreation Director; Dean Creech, Fire Chief; Todd Scheffler, Police Chief; Erin Chapman, City Librarian; and Jim Wagner, Economic Development Director.

**MINUTES**

Moved by Councilman Howey, seconded by Councilman Rzeppa, to approve the minutes of the Regular Meeting of June 3, 2019.

Carried unanimously.

**BID OPENINGS**

Moved by Councilman Rzeppa, seconded by Councilman LeFevre, to authorize the Deputy Clerk to open sealed proposals for the Frank & Poet Multi-Purpose Path Resurfacing, Contract No. 2018-02, received on June 4, 2019.

Carried unanimously.

Deputy Clerk Hoshaw opened sealed bids from Best Asphalt, Inc., in the amount of \$297,000.00; and S&J Asphalt Paving Co. in the amount of \$291,500.00.

Moved by Councilman LeFevre, seconded by Councilman Rzeppa, to refer the bids to the City Engineer.

Carried unanimously.

**APPOINTMENTS**

Moved by Councilman Howey, seconded by Councilman Benedetti, to approve the Mayor's re-appointment of Bob Watkowski, to the Recreation Commission, for a term expiring June 1, 2022.

Roll call: Benedetti, yes; Howey, yes; LeFevre, yes; Perugi, yes; Rzeppa, yes; and Stack, abstain.

Motion carried.

**COMMUNICATIONS AGENDA**

**GROUPS AND ORGANIZATIONS**

H-1. Bill LeBar: Turn the Town Teal

**DEPARTMENT HEADS AND OFFICIALS**

- I-1. City Administrator: Request to Purchase Cable Room Equipment
- I-2. City Attorney: Ordinance No. 796, City Assessor Salary (2<sup>nd</sup> Reading)
- I-3. City Attorney: Ordinance No. 797, City Clerk Salary (2<sup>nd</sup> Reading)
- I-4. City Attorney: Ordinance No. 798, City Treasurer Salary (2<sup>nd</sup> Reading)
- I-5. City Attorney: Ordinance No. 799, Fireworks (2<sup>nd</sup> Reading)
- I-6. City Attorney: Ordinance No. 800, Vaping (2<sup>nd</sup> Reading)
- I-7. City Controller: Budget Amendment for Fiscal Year Ending June 30, 2019
- I-8. City Engineer: Resolution to Combine Property: Parcel 54-028-99-0010-701 and 54-028-99-0010-702: 5999 Fort St.
- I-9. City Engineer: Request to Award Janitorial Services
- I-10. Human Resources Director: IT Assessment Proposal
- I-11. Parks and Recreation Director: Organized Recreation Employment
- I-12. Parks and Recreation Director: Westfield HVAC Unit Emergency Replacement

**OTHER COUNCIL BUSINESS**

M-1. Councilman Benedetti: Closed Session

**COMMUNICATIONS**

H-1  
Bill LeBar  
Turn the Town Teal

Moved by Councilman Rzeppa, seconded by Councilman Howey, to grant permission to the volunteers associated with "Turn the Town Teal," a national campaign to create awareness of ovarian cancer, to tie ribbons in the City of Trenton, for the month of September.

Carried unanimously.

I-1  
City Administrator  
Request to Purchase Cable Room Equipment

Moved by Councilman LeFevre, seconded by Councilman Benedetti, to grant Administration permission to purchase new audio and video equipment for the Cable Room, in the amount of \$64,371.00 from Tel Systems, with funding from Account #101-740-982.000, using funds from this year's budget and unused funds from the previous year's budget.

Substitute Motion

Moved by Councilman LeFevre, seconded by Councilman Benedetti, to grant Administration permission to purchase new audio and video equipment for the Cable Room, in the amount of \$64,371.00 from Tel Systems, with funding from Account #101-740-982.000, using funds from this year's budget and unused funds from the previous year's budget, and waive the bid process.

Carried unanimously.

I-2, I-3, I-4  
City Attorney  
Ordinance No. 796, City Assessor Salary (2nd Reading)  
Ordinance No. 797, City Clerk Salary (2nd Reading)  
Ordinance No. 798, City Treasurer Salary (2nd Reading)

**CITY OF TRENTON  
ORDINANCE NO. 796**

**AN ORDINANCE TO AMEND SECTION 2-61 OF THE TRENTON CITY CODE ENTITLED "SALARY OF CITY ASSESSOR" TO SET FORTH COMPENSATION AND BENEFITS PAID BY THE CITY.**

**THE CITY OF TRENTON, COUNTY OF WAYNE ORDAINS AS FOLLOWS:**

**Section 1.** Section 2-61 of the Trenton City Code entitled "Salary of City Assessor" shall be amended and which will read as follows:

**Sec. 2-61. Salary of City Assessor.**

- (a) Pursuant to the authority of Chapter IV, section 4.7(c) of the City Charter, the City Council does hereby increase the annual salary of the City Assessor to the applicable level as set forth in the schedule below, which shall be dependent upon the Assessor's certification level as determined by the state assessors board:

<i>State Certificate Level In Assessment Administration</i>	<i>Percentage</i>	<i>Annual Salary</i>
<i>Effective upon election certification, November 2019</i>		
MAAO Level 3	100%	\$ 72,000
MCAO Level 2	85%	\$ 61,200
MCAT Level 1	75%	\$ 54,000

No Certification

5%

\$ 46,800

- (b) In addition, the fringe benefits of health, prescriptive drug, dental and optical insurance coverages, which are subject to periodic adjustment, and shall mirror those provided to other non-union employees, incorporating equivalent benefit levels, co-payments, deductibles and premium sharing, and excepting residency incentives; as well as a group life insurance policy rounded to the nearest One Thousand Dollars (\$1,000.00) of salary, including accidental death and dismemberment during their term of office, shall be paid for the City Assessor. The City Assessor may elect supplemental life insurance through the city's group insurance carrier subject to the provisions of the insurance company, but the cost of the supplemental coverage must be paid by the assessor.
- (c) A City Assessor with five (5) years of continuous service as of November 30, shall receive Five Hundred Dollars (\$500.00) effective with the payment due in the fifth year, and an additional Fifty Dollars (\$50.00) for each year of service thereafter, payable between November 1 and November 30 of each year.
- (d) The prescribed levels shall become effective as of the date set forth in the above schedules.
- (e) The City Assessor's salary level shall initially be fixed in accordance with his/her certification level as of the commencement of the next term of office, and periodically adjusted during the term of office in accordance with the current salary schedule and any changes in certification levels of the Assessor by the state assessors' board.

**Section 2. Saving Clause.** Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 3. Severability.** Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

**Section 4. Conflicting Ordinances.** All prior existing ordinances adopted by the City of Trenton inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

**Section 5. Readings.** This Ordinance shall be given a first reading on June 3, 2019, shall be enacted on June 17, 2019, and shall be effective November 18, 2019.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton this 17<sup>th</sup> day of June, 2019.

CITY OF TRENTON  
ORDINANCE NO. 797

AN ORDINANCE TO AMEND SECTION 2-62 OF THE TRENTON CITY CODE ENTITLED "SALARY OF CITY CLERK" TO SET FORTH COMPENSATION GUIDELINES AND BENEFITS.

THE CITY OF TRENTON, COUNTY OF WAYNE ORDAINS AS FOLLOWS:

**Section 1.** Section 2-62 of the Trenton City Code entitled "Salary of City Clerk" shall be amended and which will read as follows:

**Sec. 2-62. Salary of City Clerk.**

- (a) Pursuant to the authority of Chapter IV, Section 4.7(c) of the City Charter, the City Council does hereby increase the annual salary of the City Clerk to seventy two thousand dollars (\$72,000.00) per year effective upon election certification, November 2019;
- (b) i) Certified municipal clerk, by the Institute of Municipal Clerks, and accreditation by the state as an Election Inspector Training Coordinator shall receive 100 percent of the stated salary.
- (c) ii) A non-certified municipal clerk and accredited training coordinator, shall receive 75 percent of the stated salary.
- (d) In addition, fringe benefits shall include health, prescriptive drug, dental and optical insurance coverages, which are subject to periodic adjustment, and shall mirror those provided to other non-union employees, incorporating equivalent benefit levels, co-payments, deductibles and premium sharing, and excepting residency incentives, as well as a group life insurance policy rounded to the nearest one thousand dollars (\$1,000.00) of salary, including accidental death and dismemberment during their term of office, shall be paid for the city clerk. The city clerk may elect supplemental life insurance through the city's group insurance carrier subject to the provisions of the insurance company, but the cost of the supplemental coverage must be paid by the city clerk.
- (e) A city clerk with five (5) years of continuous service shall receive five hundred dollars (\$500.00) and an additional fifty dollars (\$50.00) for each year of service thereafter, payable on the payroll cycle following the employee's anniversary date.

**Section 2. Saving Clause.** Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 3. Severability.** Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

**Section 4. Conflicting Ordinances.** All prior existing ordinances adopted by the City of Trenton inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

**Section 5. Readings.** This Ordinance shall be given a first reading on June 3, 2019, shall be enacted on June 17, 2019, and shall be effective November 18, 2019.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton this 17<sup>th</sup> day of June, 2019.

**CITY OF TRENTON  
ORDINANCE NO. 798**

**AN ORDINANCE TO AMEND SECTION 2-63 OF THE TRENTON CITY CODE ENTITLED “DUTIES AND SALARY OF THE TREASURER” TO SET FORTH COMPENSATION GUIDELINES.**

**THE CITY OF TRENTON, WAYNE COUNTY, MICHIGAN, HEREBY ORDAINS:**

**Section 1.** Section 2-63 of the Trenton City Code entitled “Duties of the Treasurer” shall be amended and which will read as follows:

**Sec. 2-63. Duties and Salary of the Treasurer.**

- a) As part of the 2011 consolidation and reorganization of City Departments, and pursuant to Section 4.9 of the Charter, the duties of the City Treasurer shall be reduced to those which may be required under State Law and those incorporated in the City’s Charter at Section 4.16.(a)(c)(d) and(e). All other duties and responsibilities performed by the Treasurer at the time of enactment of this Ordinance, including but not limited to, those set forth in Charter Section 4.16(b) for the collection of fees and other receivables, shall hereinafter be transferred to, consolidated and reside with, and become duties and responsibilities of the office of the City Controller, to be performed in addition to those currently held and performed by the Controller and set forth in Section 4.13 of the Charter.
- b) Pursuant to the authority of Chapter IV, Section 4.7(c) of the City Charter, the City Council does hereby increase the annual salary of the City Treasurer to the sum of thirteen thousand dollars (\$13,000.00) per year, effective upon election certification, November 2019.

**Section 2. Saving Clause.** Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance. Pursuant to Section 13(5) of the Act, if Section 8 of the Act is found to be invalid or unconstitutional, the modification of fees under Section 11 above shall be void from the date the modification was made.

**Section 3. Severability.** Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and

limited to such work, sentence, phrase or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

**Section 4. Conflicting Ordinances.** All prior existing ordinances adopted by the City of Trenton inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

**Section 5. Readings.** This Ordinance shall be given a first reading on June 3, 2019, shall be enacted on June 17, 2019, and shall be effective November 18, 2019.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton this 17<sup>th</sup> day of June, 2019.

Moved by Councilman Rzeppa, seconded by Councilman Perugi, to approve the second reading of Ordinance No. 796, City Assessor Salary, Ordinance No. 797 City Clerk Salary, and Ordinance No. 798, City Treasurer Salary, effective upon election certification, November 2019.

Carried unanimously.

I-5  
City Attorney  
Ordinance No. 799: Fireworks (2nd Reading)

**CITY OF TRENTON  
ORDINANCE NO. 799**

**AN ORDINANCE TO AMEND SECTION 362 OF THE CITY CODE, ENTITLED: SALE, POSSESSION, TRANSPORTATION AND USE PROHIBITED; CHAPTER 42 ENTITLED "FIRE PREVENTION AND PROTECTION", ARTICLE 5 ENTITLED "FIREWORKS".**

**SECTION 1. FIREWORKS**

**Sec. 42-362. Sale, possession, transportation and used prohibited.**

(a) A person shall not ignite, discharge or use consumer fireworks, as such term is defined in this Ordinance, except in accordance with State Law as provided herein for the use of consumer fireworks:

- (1) December 31 until 1:00 a.m. New Year's Day, January 1.
- (2) Saturday and Sunday immediately preceding Memorial Day, until 11:45 p.m. each of those days.
- (3) June 29 thru July 4, Independence Day until 11:45 p.m. on each of those days, but not between midnight and 8:00 a.m.; and July 5 until 11:45 p.m. if July 4 falls on Friday or Saturday.

- (4) Saturday and Sunday immediately preceding Labor Day, until 11:45 p.m. on each of those days, but not between midnight and 8:00 a.m.
- (b) A person shall not ignite, discharge, or use consumer fireworks on public property, school property, church property, or the property of another person without that organization's or person's express permission to use those fireworks on those premises. Except as otherwise provided in this subsection, a person that violates this subsection is responsible for a civil infraction and may be ordered to pay a civil fine of not more than \$500.00.
- (c) Consumer fireworks shall not be ignited, discharged or used by a person under the influence of alcoholic liquor or controlled substance or a combination of both.
- (d) Low-Impact fireworks shall not be ignited, discharged or used by a person under the influence of alcoholic liquor or controlled substance or a combination of both.
- (e) Unmanned Free-Floating Devices. Any unmanned free-floating device (sky lantern) which requires fire underneath to propel it and is not moored to the ground while aloft, have an uncontrolled and unpredictable flight path and descent area so as to pose a potential fire risk and are therefore prohibited.
- (f) Unless otherwise provided in (b) above, if a person knowingly, intentionally, or recklessly violates this Ordinance, the person is guilty of a misdemeanor as follows:
- (1) Except as otherwise provided in (2) below, a misdemeanor punishable by imprisonment for not more than 30 days or a fine of not more than \$500.00, or both.
  - (2) If the violation causes damage to the property of another person, a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not more than \$500.00, or both.

**SECTION 2. Savings Clause.** Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**SECTION 3. Severability.** Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

**SECTION 4. Conflicting Ordinances.** All prior existing ordinances adopted by the City of Trenton inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.



**SECTION 5. Readings.** This Ordinance shall be given a first reading on June 3, 2019, shall be enacted on June 17, 2019, and shall be published on or before June 24, 2019, and shall be effective June 25, 2019.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton this 17<sup>th</sup> day of June, 2019.

Moved by Councilman Howey, seconded by Councilman Rzeppa, to approve the second reading of Ordinance No. 799, Amend Article 5, entitled Fireworks, Section 42-362, Sale, possession, transportation and use prohibited, of the Trenton City Code.

Carried unanimously.

I-6  
City Attorney  
Ordinance No. 800, Vaping (2nd Reading)

**CITY OF TRENTON  
ORDINANCE NO. 800**

**AN ORDINANCE TO AMEND SECTION 66, DIVISION 2 ENTITLED "TOBACCO" BY ADDING A NEW SUB-SECTION 66-360 OF THE TRENTON CITY CODE, ENTITLED "VAPING", REGULATING THE USE AND POSSESSION OF ELECTRONIC DELIVERY DEVICES FOR TOBACCO PRODUCTS BY MINORS WITHIN THE CITY LIMITS.**

**THE CITY OF TRENTON, COUNTY OF WAYNE, HEREBY ORDAINS AS FOLLOWS:**

**Section 1.** Section 66, Division 2 of the City Code entitled Tobacco is hereby amended by adding a new section 66-360, entitled: "**Vaping**" regulating service, purchase, consumption and possession of electronic delivery devices for tobacco products by persons under the age of 19.

**Sec 66-360 - VAPING**

- a) No person under the age of eighteen (18) years of age may possess or use (including inhaling or exhaling) any of the following items in public, including upon school property (as defined in Sec. 25-21), public parks or anywhere else within the City of Trenton:
  - i. Electronic nicotine delivery system (ends);
  - ii. Electronic cigarette or electronic smoking device;
  - iii. E-Liquid, E-Juice, E-Wax d. Vapes, Vaporizers, Vape pens;
  - iv. E-Pipes, Hookah, water pipe, or any other type of pipe;
  - v. Any other similar type of item as described above that could be used for inhaling or exhaling, or vaping ingredients or contents including but not limited to nicotine, cannabis (THC), flavorings, propylene glycol, glycerin or any other ingredients.

- b) A person who is eighteen (18) years of age or older shall not use or possess any of the items listed in (a) above, on school property, unless specifically permitted by the school and then only in those areas of school property and at times, authorized by the school that are outdoors, including but not limited to, an open area stadium during either of the following time periods: Saturdays, Sundays, and other days on which there is no regularly scheduled classes or school activities, or; after 6:00 p.m. on days which there are regularly scheduled school hours and activities.

**Sec 66-361- SALES**

- a) Sales to Minors. It shall be unlawful for a person to sell or deliver tobacco or an electronic smoking/vaping device to an individual under age of 18.
- b) Vending Sales. It shall be unlawful for a tobacco or electronic smoking/vaping device retailer to offer for sale or to sell tobacco through a vending machine or kiosk.
- c) Delivery. No person shall deliver tobacco and/or electronic smoking/vaping devices, associated paraphernalia, or accessories to any other person at no cost or at nominal cost for product promotional purposes.
- d) Smoke free places. Vaping is prohibited in those places within the City designated or deemed as “smoke-free”.
- e) In the event any person possesses or uses any of the above items described in (a) above in violation of this ordinance, the item will be seized and forfeited to and destroyed by the City of Trenton.
- f) Any person who violates any provision of this ordinance is responsible for a municipal civil infraction subject to a fine of one hundred (\$100.00) dollars.
- g) This Ordinance may be enforced by the Trenton Police Department and, for those violations occurring on school property, by the various school principals or/or their designees, school security police or school liaison or all attendance officers, provided, however, that all appearance tickets or citations written in violation of this section shall be coordinated through the Trenton Police Department.

**Section 2.** Saving Clause. Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 3.** Severability. Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

**Section 4.** Conflicting Ordinances. All prior existing ordinances adopted by the City of Trenton inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

**Section 5.** Readings. This Ordinance shall be given a first reading on June 3, 2019, shall be enacted on June 17, 2019, and shall be published on or before June 24, 2019, and shall be effective June 25, 2019.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton this 17<sup>th</sup> day of June, 2019.

Moved by Councilman Rzeppa, seconded by Councilman Benedetti, to approve the second reading of Ordinance No. 800, Amend Section 66, Division 2, entitled Tobacco, by adding a new sub-section 66-360 of the Trenton City Code, entitled Vaping.

Carried unanimously.

I-7  
City Controller  
Budget Amendment for Fiscal Year Ending June 30, 2019

Moved by Councilman Howey, seconded by Councilman Perugi, to concur with the recommendation of the City Controller and approve the amendments to the Budget for Fiscal Year Ending June 30, 2019.

Carried unanimously.

I-8  
City Engineer  
Resolution to Combine Property:  
Parcel 54-028-99-0010-701 and 54-028-99-0010-702: 5999 Fort St.

**CITY OF TRENTON  
RESOLUTION 2019-16**

**Resolution to Combine Property**

5999 Fort St. Lots being parcels 54-028-99-0010-701 and 54-028-99-0010-702, City of Trenton, Wayne County, Michigan, as recorded RESPECTIVELY in WAYNE COUNTY RECORDS.

**WHEREAS**, Hampton Manor has petitioned the Trenton City Planning Commission to combine Tax Parcels 54 028-99-0010-701 and 54-028-99-0010-702, which are located in the City of Trenton, Michigan, and

**WHEREAS**, the City Planning Commission has reviewed and unanimously approved the lot combination, the new legal description of which is as follows:

PART OF THE SOUTHEAST X OF SECTION 26, TOWN 4 SOUTH, RANGE 10 EAST, CITY OF TRENTON, WAYNE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH X CORNER OF SAID SECTION 26, TOWN 4 SOUTH, RANGE 10 EAST; THENCE ALONG THE SOUTH LINE OF SECTION 26 N89°32' 12" E 391.33 FEET; THENCE ALONG THE EASTERLY LINE OF M-85 (FORT STREET) (WIDTH VARIES) N 31°22' 44" E 73.50 FEET TO THE NORTH LINE OF VREELAND ROAD (WIDTH VARIES) AND THE POINT OF BEGINNING; THENCE

ALONG SAID LINE THE FOLLOWING TWO COURSES: N31°22'44"E 601.41 FEET AND N35° 18'20"E 419.59 FEET; THENCE S00° 17'48"E 825.38 FEET TO THE NORTHERLY LINE OF VREELAND ROAD(WIDTH VARIES); THENCE ALONG SAID LINE S 86°52'58" W 560.75 FEET TO THE POINT OF THE BEGINNING. CONTAINING 5.5045 ACRES OF LAND. **BEING SUBJECT TO ANY EASEMENTS AND/OR EXCEPTIONS, RECORDED OR OTHERWISE, WAYNE COUNTY, MICHIGAN.**

**WHEREAS**, by combining the above referenced parcels, the new parcel would be taxed as such.

**NOW, THEREFORE, BE IT RESOLVED** that Trenton City Council does hereby approve the combination of the above described properties, which is to be assessed for ad valorem purposes.

**BE IT FURTHER RESOLVED** that the City Clerk cause a copy of this Resolution to be recorded with the Office of the Register of Deeds for Wayne County, and a copy to be forwarded to the City Assessor and the Wayne County Assessment and Equalization Division.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton on this 17<sup>th</sup> day of June, 2019.

Moved by Councilman Rzeppa, seconded by Councilman Perugi, to concur with the recommendation of the Planning Commission and the City Engineer to approve Resolution 2019-16, Resolution to Combine Property - Parcel 54-028-99-0010-701 and 54-028-99-0010-702: located at 5999 Fort St.

Carried unanimously.

I-9  
City Engineer  
Request to Award Janitorial Services

Moved by Councilman Howey, seconded by Councilman Rzeppa, to award the bid for Janitorial Services for City Hall to Downriver Cleaning Service, Inc., with an average cost of \$24,576.92, DPS Building, with an average cost of \$8,160.00 to Du-All Cleaning, Inc.; Police Station and Jail with an average cost of \$14,850.15, Library with an average cost of \$19,713.54, Westfield Activity Building with an average cost of \$14,850.15, and WWTP Offices with an average cost of \$5,123.38, to Downriver Cleaning Services, Inc., for a three year period, July 1, 2019 through June 30, 2022, and to reject the other bids.

Substitute Motion

Moved by Councilman LeFevre, seconded by Councilman Howey, to award Janitorial Services Contract #2019-06 to Downriver Cleaning Service, Inc.; City Hall with an average cost of \$24,576.92, DPS Building, with an average cost of \$12,418.46; Police Station and Jail with an average cost of \$14,850.15, Library with an average cost of \$19,713.54, Westfield Activity Building with an average cost of \$14,850.15, and WWTP Offices with an average cost of \$5,123.38, for a three year period, July 1, 2019 through June 30, 2022, and to reject the other bids.

Carried unanimously.

I-10  
Human Resources Director  
IT Assessment Proposal

Moved by Councilman Howey, seconded by Councilman Rzeppa, to approve to hire Plante Moran to perform an IT Assessment in the amount of \$25,500 for the recommended scope of work assessment, or an amount of \$19,500 for a minimum desired scope of work assessment.

Substitute Motion

Moved by Councilman Howey, seconded by Councilman Perugi, to refer the item of Human Resources: IT Assessment Proposal to a future Council Study Session to be held on July 1, 2019, following the Regular Council Meeting.

Carried unanimously.

I-11  
Parks and Recreation Director  
Organized Recreation Employment

Moved by Councilman Rzeppa, seconded by Councilman Benedetti, to authorize the Parks and Recreation Department to hire Alayna Segedi as a Summer Program Instructor.

Roll call: Howey, yes; LeFevre, abstain; Perugi, yes; Rzeppa, yes; Stack, yes; and Benedetti, yes.

Motion carried.

I-12  
Parks and Recreation Director  
Westfield HVAC Unit Emergency Replacement

Moved by Councilman Rzeppa, seconded by Councilman Perugi, to award the Westfield Center HVAC project the lowest qualified bidder, Flo-Aire Heating and Cooling Inc., in the amount of \$14,250.00 and waive the normal bid procedure in the best interest of the city.

Roll call: LeFevre, no; Perugi, yes; Rzeppa, yes; Stack, yes; Benedetti, yes; and Howey, yes.

Motion carried.

**DISBURSEMENTS AND STATEMENTS**

Moved by Councilman LeFevre, seconded by Councilman Perugi, to approve the Authorized Disbursements, June 17, 2019, in the amount of \$1,212,861.65.

Carried unanimously.

Moved by Councilman LeFevre, seconded by Councilman Perugi, to approve the Authorized ACH Transactions, May 2019, in the amount of \$1,382,616.45.

Carried unanimously.

### REPORTS

Moved by Councilman LeFevre, seconded by Councilman Perugi, to approve the Financial Summary, May 31, 2019; Schedule of Investments and Cash on Hand, May 31, 2019; Civic Commission Minutes, May 6, 2019; Historical Commission Minutes, May 13, 2019; Fire Department Monthly Report, May 2019; and the Police Department Monthly Report, May 2019.

Carried unanimously.

### OTHER COUNCIL BUSINESS

M-1  
Councilman Benedetti  
Closed Session

Moved by Councilman Benedetti, seconded by Councilman Howey, to move to hold a Closed Session immediately following the Regular Council Meeting for the purpose of discussing litigation.

Roll call: Perugi, yes; Rzeppa, yes; Stack, yes; Benedetti, yes; Howey, yes; and LeFevre, yes.

Motion carried.

### COMMENTS FROM THE COUNCIL AND OFFICIALS

- |                      |  |
|----------------------|--|
| Councilman Perugi    | * Flooding on Theodore. Vaping correspondence. Mayor Stack and City Engineer Hogan responded.  |
| Councilman Howey     | * Asked for updates on hospitals, DTE power plant and McLouth Steel. City Administrator Church and Mayor Stack responded.  |
| Councilman Rzeppa    | * Status of Riverside hospital agreement. City Administrator Church responded.   |
| Councilman Benedetti | * Preventative maintenance on HVAC units. City Engineer Hogan responded. Grass complaints. Mayor Stack responded. Pool guidelines. Parks and Recreation Director Gonyea responded. |
| Mayor Stack          | * Volunteers needed for fireworks clean-up, 8:00 a.m. July 5 at Rotary Park. Westfield Center reservations now open for 2020 year. Stronghold Church blessing                      |

RECORD OF CITY COUNCIL PROCEEDINGS  
CITY OF TRENTON, MICHIGAN  
HELD ON THE 17TH DAY OF JUNE 2019

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- box. Chili cook-off winners to be announced. Census Bureau meeting.
- Councilman LeFevre \* Fire department burn demonstration. Inquired on status of International Wildlife Refuge. Councilman Howey, Mayor Stack and Parks and Recreation Director Gonyea responded. Congratulations to daughter Andrea on being named Teacher of the Month.
- Deputy Clerk Hoshaw \* Next Regular Council Meeting is July 1 at 7:00 p.m., with Study Session to discuss IT to follow.
- Parks and Recreation Dir. Gonyea \* Garden Walk 10:00 a.m. to 4:00 p.m., Pollination Day from 11:00 a.m. to 1:00 p.m., Healthy Trenton race sponsored by St. Paul Lutheran Church on Saturday June 22. Trenton Summer Festival June 28, 29, 30. Stroll and roll event June 27 from 6:00 p.m. to 8:00 p.m. Lions Park Project rescheduled to July 12 at 8:00 a.m.

**COMMENTS FROM THE PUBLIC**

- TPS Comm. Liaison Dir. Doyle \* Schools within expected timeline and budget for 2018 bond. First day of school September 3. 231 students graduated. Best way to find information at trentonschools.com and mobile app.

**MOTION TO ADJOURN** by Councilman Howey, seconded by Councilman Benedetti, at 8:03 p.m.

APPROVED BY:

\_\_\_\_\_  
KYLE F. STACK, MAYOR

\_\_\_\_\_  
DEBRA R. DEVITT, CITY CLERK

MINUTES PREPARED BY: Eric J. Hoshaw, Deputy City Clerk

APPROVED ON: \_\_\_\_\_

INFORMATIONAL ITEMS:

1. SUDDS Compliance Check Letter, Royal Smoke and Vape
2. Comcast Channel Lineup Change